DATE: ____/____/_____

TO:
HEAD, SCHOOL OF …………….
DISTED COLLEGE
340 MACALISTER ROAD
10450 PENANG

APPLICATION FOR ADVANCED STANDING

I, _____

(full name)

MyKad/Passport No. _____, would like to seek advanced standing to the

_____ program

based on the examination results of my previous studies.

Details of the latest academic records as follows:

PROGRAMME NAME: _____

INSTITUTION: _____

LEVEL OF STUDIES: _____ (*please state: Foundation/Certificate/Diploma/Others*)

DURATION OF STUDIES: _____

Your consideration in granting advanced standing would be appreciated.

Thank you.

YOURS SINCERELY

Name:

[Please attach all relevant academic transcripts and course outline when submitting this application]

DISTED
COLLEGE

STUDENT'S NAME: _____

EXTERNAL PROGRAMME: _____

INSTITUTION NAME: _____

PROGRAMME ENROL**: _____**   INTAKE: _____

SUBJECT FOR CONSIDERATION		TARGET SUBJECT		% MATCH	STATUS *	EVALUATOR
UNIT CODE	UNIT NAME (CREDIT HOURS)	UNIT CODE	UNIT NAME (CREDIT HOURS)			

 * **E = Exemption Only**
   T (   ) = Credit Transfer (No. of Credit Allowed)
   G (/   ) =Credit Transfer with Grade for internal programmes (No. of Credit Allowed/Grade Earned)

EXEMPTION GRANTED: ☐ YES   ☐ NO

IF YES, TOTAL EXEMPTION GRANTED: _____

CREDIT TRANSFER GRANTED (both T and G Status): ☐ YES   ☐ NO

IF YES, TOTAL CREDIT TRANSFER GRANTED: _____

TOTAL NUMBER OF CREDIT HOURS GRANTED (BASED ON STATUS IN TABLE) : _____

REMARKS: _____

PROPOSED BY: _____
                        (NAME OF HEAD/ACADEMIC ADVISOR)

SIGNATURE: _____   DATE: ____/____/_____

APPROVED BY BOARD OF ACADEMIC AFFAIRS: _____/_____/_____

SIGNATURE: _____
                        PRESIDENT