

DATE : \_\_\_\_/\_\_\_\_/\_\_\_\_

TO:  
HEAD, SCHOOL OF .....  
**DISTED COLLEGE**  
340 MACALISTER ROAD  
10350 PENANG

**APPLICATION FOR ADVANCED STANDING**

I, \_\_\_\_\_  
(full name)

MyKad/Passport No. \_\_\_\_\_, would like to seek advanced standing to the  
\_\_\_\_\_ program

based on the examination results of my previous studies.

Details of the latest academic records as follows:

PROGRAMME NAME: \_\_\_\_\_

INSTITUTION: \_\_\_\_\_

LEVEL OF STUDIES : \_\_\_\_\_ (please state: Foundation/Certificate/Diploma/Others)

DURATION OF STUDIES : \_\_\_\_\_

Your consideration in granting advanced standing would be appreciated.

Thank you.

YOURS SINCERELY

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Name:

[Please attach all relevant academic transcripts and course outline when submitting this application]

**FOR OFFICE USE ONLY**



STUDENT'S NAME: \_\_\_\_\_

EXTERNAL PROGRAMME: \_\_\_\_\_

INSTITUTION NAME: \_\_\_\_\_

PROGRAMME ENROL: \_\_\_\_\_

INTAKE: \_\_\_\_\_

[illegible]

DISTED-AD-F-04

Revision No: 04

Effective Date: 01/09/2021

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\* E = Exemption Only

T ( ) = Credit Transfer (No. of Credit Allowed)

G ( / ) = Credit Transfer with Grade for internal programmes (No. of Credit Allowed/Grade Earned)

EXEMPTION GRANTED : ☐ YES ☐ NO

IF YES, TOTAL EXEMPTION GRANTED : \_\_\_\_\_

CREDIT TRANSFER GRANTED (both T and G Status): ☐ YES ☐ NO

IF YES, TOTAL CREDIT TRANSFER GRANTED: \_\_\_\_\_

TOTAL NUMBER OF CREDIT HOURS GRANTED (BASED ON STATUS IN TABLE) : \_\_\_\_\_

REMARKS : \_\_\_\_\_

PROPOSED BY : \_\_\_\_\_  
(NAME OF HEAD/ACADEMIC ADVISOR)

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

APPROVED BY BOARD OF ACADEMIC AFFAIRS : \_\_\_\_/\_\_\_\_/\_\_\_\_

SIGNATURE : \_\_\_\_\_  
PRESIDENT