

## DISTED-LYL BURSARY AWARD APPLICATION FORM

1. Please read carefully the criteria and conditions specified in the DISTED-LYL Bursary Award Application Form.
2. Submit this application form, and attach the necessary document(s), to Registry.
3. The application closing date is seven (7) calendar days after the programme commencement date. Late applications will not be accepted.

	<b>DISTED-LYL Bursary Award (RM9,000)</b> Plus, an additional RM3,000 rebate for Staffordshire University Degree programmes
	<b>DISTED-LYL Bursary Award (RM6,000)</b>

Intake Month: \_\_\_\_\_ and Year: \_\_\_\_\_ Programme enrolled: \_\_\_\_\_

### A. PERSONAL PARTICULARS

Name: \_\_\_\_\_

MyKad / Passport No.: \_\_\_\_\_

Student ID: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contact Number: \_\_\_\_\_

### B. HIGHEST ACADEMIC QUALIFICATION

**Please indicate highest qualification attained:**

- Diploma / Certificate
- STPM / A-Level / SACE / UEC / Foundation
- SPM / IGCSE / O-Level
- Others (Specify): \_\_\_\_\_

\*\*Results must be verified upon submission or will not be considered valid.

### C. INFORMATION REQUIRED

i. Family net income (RM): \_\_\_\_\_ per month (\*\*please attach certified copies of both parents / legal guardians income through provision of the last 2 year's EA forms)

ii. Completion of DISTED-LYL Bursary Award Student Profile Form

### D. DECLARATION BY APPLICANT AND PARENT / GUARDIAN

I / We hereby declare that all information given above is true and DISTED College reserves the right to reject the application should any information be deemed false. I / We have read and understood the Award General Terms and Conditions, together with the DISTED-LYL Bursary Award Terms and Conditions, and agree to abide by them. I / We agree that all decisions of the DISTED College Scholarship Board shall be final and binding.

I / We consent to the processing by DISTED College of personal data (including sensitive personal data as stated in the Data Protection Act 2010) about me for the purposes related to the award, bursary, or scholarship.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Parent / Guardian

\_\_\_\_\_  
Date

\*\*only applicable for applicant under 18 years old.

## **Award General Terms and Conditions**

1. Scholarships / bursaries / discounts are open to all nationalities who have sat for the relevant examinations and must be new or commencing students of the programme of study.
2. Only results of three (3) years or less will be recognized for any scholarship application to DISTED College.
3. The scholarships / bursaries / discounts are given based on examination results and / or need basis.
4. All scholarships / bursaries / discounts are only tenable for the period of study at DISTED College and recipients are not allowed to hold two (2) scholarships or bursaries concurrently. In the event a student is qualified for more than one award, the higher award will be given.
5. The scholarships / bursaries / discounts can only be utilized to defray the fees for the programme of study conducted at the college and are not transferable and not redeemable for cash.
6. The scholarships / bursaries / discounts will take effect only after agreeing to the terms and conditions contained within the Award Acceptance Letter.
7. Any premature withdrawal from the programme of study by the recipient will result in the immediate cessation of this award. In such a case, the recipient is required to compensate the College the amount of the scholarship that has been disbursed and to pay all outstanding fees due to the College within fourteen (14) calendar days from the date of withdrawal. Any Financial penalties incurred as a result of the actions or inactions of the recipient will be the sole responsibility of the recipient.
8. Recipients' parents or guardians are required to act as a guarantor in respect of the repayment of your scholarship to the College and / or payment of any outstanding course fees due to the College in the event that the recipient withdraws prematurely from the course.
9. Recipients must maintain continuous, full-time enrollment for the entire duration of their programme. Reduction of credit hours to less than full-time status may result in the suspension or termination of the scholarship.
10. Changes in enrollment status after the commencement of the programme may affect the status of the Award. Any changes must be made in consultation with your Head of School / Programme Lead, notify the Registrar and is subject to the approval of the DISTED College Scholarship & Awards Committee.
11. All scholarship recipients who receive a scholarship / bursary / discount value of >20% of the tuition fee are required to serve in various administrative roles, including acting as an Ambassador of DISTED College at various events in order to continue their award in subsequent semester(s). The specification of hours to be served in these roles are contained within the terms and conditions for each award.
12. All decisions of the DISTED College Scholarship & Awards Committee on the quantum and conditions are final and binding.
13. Recipients who fail to fulfill these Award General Terms and Conditions may be placed on suspension, termination or nullification of the scholarship and bursary are required to compensate to

- the College the amount of the scholarship that has been disbursed, and to pay all outstanding course fees due to the College.
14. The application closing date is seven (7) calendar days from the programme commencement date. Late applications will not be accepted.
  15. Disbursement of scholarship / bursary / discount will be allocated on a semester by semester basis.
  16. The scholarship / bursary / discount will be terminated upon completion of the minimum prescribed study period of the programme enrolled in and will not extend to any additional period including resit(s) or semester abroad programme.
  17. DISTED College Scholarship & Awards Committee reserves the right to decide on the number of scholarships and the quantum to be awarded.
  18. All scholarships / bursaries / discounts are awarded on a first come, first served basis (where applicable), and are subject to the availability of the quota set in that particular scholarship category.
  19. Only shortlisted candidates will be notified via email for an interview (where applicable). Only successful candidates will be notified within fourteen (14) calendar days after the interview. Candidates must confirm their acceptance of the scholarship within seven (7) calendar days, failing which, it will be automatically withdrawn.
  20. The scholarships / bursaries / discounts awarded exclude other fees and charges such as application, registration, resource, assessment and moderation fees to partner university (where applicable), all of which must be borne by the recipient.
  21. The total fees for the first semester must be paid in full. The scholarships / bursaries / discounts (where applicable) will be offset from the second semester onwards, on pro-rated basis.
  22. Recipients are required to maintain a minimum CGPA set by the DISTED College Scholarship & Awards Committee. Throughout the academic year, in order to enjoy the scholarship / bursary / discount. Failure to meet such academic requirement every semester may result in the scholarship / bursary / discount being terminated.
  23. Where applicable, scholarship / bursary / discount recipients will be required to sign an agreement accepting the terms and conditions of the scholarship.
  24. Scholarship / bursary / discount is only applicable for the program that the student is enrolled in at the point when the scholarship acceptance letter is signed. It will be terminated if the student changes his / her program of study.

## **DISTED-LYL Bursary Award (RM9K) Terms and Conditions**

1. Malaysian citizen
2. Students admitted to full time enrolment for pre-university or diploma programme at DISTED College who will then pursue a bachelor degree programme at either DISTED College or Wawasan Open University immediately upon completion of the pre-university or diploma programme.
3. Applicants must demonstrate a family Income:  $\leq 10K$  (single parent  $\leq 6K$ ). Applicants are required to provide certified copies of both parents/legal guardians income through provision of the last 2 year's EA forms.
4. Meet the minimum admissions requirements for a pre-university or diploma programme at DISTED College. Any extra-curricular activities, achievements or job/project recognition will be an added advantage.
5. Students have the responsibility to ensure that they meet the admission requirements for subsequent bachelor degree programme.
6. In the event that a recipient of the DISTED-LYL Bursary Award Bundle, for any reason, does not continue with a bachelor degree at DISTED College or WOU the full amount advanced will be required to be repaid within fourteen (14) calendar days after the commencement of the semester immediately following completion of their pre-university programme.
7. Essay for student profiling: Students are required to complete a student profile as per the template provided by DISTED College (hardcopy & softcopy).
8. Disbursement will be in the first 2 years of the student's study.
9. The DISTED-LYL Bursary Award will be disbursed on a semester by semester basis provided that the CGPA achieved up until the latest semester is at least 2.50 and above. If within any semester a student fails to achieve a CGPA of at least 2.50, the scholarship may not be granted. The scholarship may subsequently be reinstated for future semesters should the student CGPA return to at least 2.50.
10. DISTED-LYL Bursary Award recipients are required to serve 20 hours in various administrative roles, including acting as an Ambassador of DISTED College at various events in order to continue their award in subsequent semester(s).
11. DISTED-LYL Bursary Award recipients are not eligible for the RM4.5K Loyalty Rebate.

## **DISTED-LYL Bursary Award (RM6K) Terms and Conditions**

1. Malaysian citizen
2. Students admitted to full time enrolment within a bachelor's degree programme at DISTED College.
3. Applicants must demonstrate a family Income:  $\leq 10K$  (single parent  $\leq 6K$ ). Applicants are required to provide certified copies of both parents/legal guardians income through provision of the last 2 year's EA forms.
4. Meet one of the following entry qualification:
  - i) STPM / UEC III / A Level / Foundation / Matriculation CGPA of 2.00 and above
  - ii) Diploma CGPA of 2.50 and above
5. Any extra-curricular activities, achievements or job/project recognition will be an added advantage.
6. Essay for student profiling: To complete student profile as per the template provided by DISTED College (hardcopy & softcopy).
7. Disbursement will be in the first 2 years of the student's study within the bachelor degree.
8. DISTED-LYL Bursary Award will be disbursed on a semester by semester basis provided the CGPA achieved up until the latest semester is at least 2.50 and above. If within any semester a student fails to achieve a CGPA of at least 2.50, the scholarship may not be granted. The scholarship may subsequently be reinstated for future semesters should the student's CGPA return to at least 2.50.
9. DISTED-LYL Bursary Award recipients who receive a scholarship value of  $>20\%$  of the tuition fee are required to serve 20 hours in various administrative roles, including acting as an Ambassador of DISTED College at various events in order to continue their award in subsequent semester(s).

**FOR OFFICE USE ONLY**

Date received application: \_\_\_\_\_

Shortlisted for:

	<b>DISTED-LYL Bursary Award (RM9,000)</b> Plus, an additional RM3,000 rebate for Staffordshire University Degree programmes
	<b>DISTED-LYL Bursary Award (RM6,000)</b>

Rating: 0 = Strongly Disagree, 1 = Disagree, 2 = Neutral, 3 = Agree, 4 = Strongly Agree

Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1	2	3	4	5

Comment / Remark:

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Decision Approved by:

\_\_\_\_\_  
Registrar  
Date: