

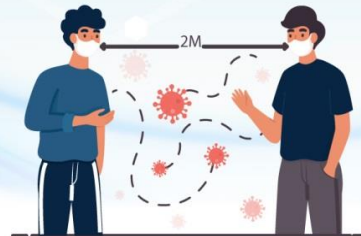
Student Campus Safety: Establishment of a COVID-19 Campus/Hostel Safety Zone



Wash your hands regularly



Wear face mask



Practise social **distancing**



Establishment of a COVID-19 Vaccinated Campus & Hostel Safety Zone

Effective from 15th October 2021 all individuals must be fully vaccinated in order to enter the campus or hostel premises

The establishment of a COVID-19 Safety Zone, or bubble, is being implemented across both the DISTED College campus and hostel facilities to ensure the maximum safety of all members of the campus community. All individuals from that date are required to demonstrate adherence to safety protocols (e.g. wear a mask), pass a health screening process, demonstrate that they possess a low risk COVID-19 profile within MySejahtera, and that they are fully vaccinated in order to enter these premises. In line with guidelines issued by the Malaysian National Security Council, the definition of having achieved full vaccination status is defined as follows:

- a. **For those individuals who have received two-doses of a World Health Organisation (WHO) approved vaccine** (e.g. Pfizer, AstraZeneca, Sinovac), full vaccination is considered to have been achieved **14 days** after receiving their second dose.
- b. **For those individuals who have received a single-dose vaccine approved by the WHO** (e.g. Johnson & Johnson, Cansino), full vaccination is considered to have been achieved **28 days** after receiving their dose.

An individual's Risk profile and Vaccination Status is displayed within the Malaysian Government issued MySejahtera Application – this is the only evidence of full vaccination that is recognised Malaysian National Security Council guidelines. **NO EXCEPTIONS WILL BE PERMITTED.**

CAMPUS ENTRY PROCEDURES

Procedures for Staff / Students Getting into the Campus

You are required to download the MySejahtera App.

You are required to update your Health Status in the MySejahtera App daily prior entering the campus.

You are required to show the MySejahtera status to enable the security officers at the entrance to the campus to ascertain that you are fully vaccinated and are classified as Low Risk.

At the guard house, it is compulsory for all Staff, Students, Contractors & Visitors to have their body temperature obtained by the security. If this is satisfactory, you will be allowed entry. If your body temperature is above 37.5oC, you will be denied entry and will be asked to visit nearest clinic for medical attention.

You are required to wear a mask at all times and double-masking is recommended.

You are required to practise personal hand hygiene, and coughing and sneezing etiquette at all times while on campus or within the hostel premises.

You are to observe at least 1-metre physical distancing at all times on campus.

You are required to scan the MySejahtera QR Code upon accessing respective buildings, offices, and/or other locations on campus.

You are requested to “Check-Out” on the MySejahtera application when exiting a room on campus and also when exiting campus.

Phased Re-Opening of Campus from 18th October 2021

With the implementation of a fully vaccinated campus bubble, where all members of the campus community are required to be fully vaccinated to enter campus, there will be a phased re-opening of campus from 18th October 2021. DISTED College will gradually re-open access to campus facilities as the prevalence of the disease within the community abates. As a first-step the following will apply from the 18th October 2021:

Academic School Administration Office	Monday – Thursday: 8:30am – 5:30pm, Friday 8:30am – 4:30pm
Computer labs	Monday – Thursday: 8:30am – 5:30pm, Friday 8:30am – 4:30pm
Finance Department	Monday – Thursday: 8:30am – 5:00pm, Friday 8:30am – 4:00pm
Library	Monday – Thursday: 9am- 5pm, Friday 9am-4pm
Reception Desk and Programme Enquiries	Monday – Thursday: 8:30am – 5:30pm, Friday 8:30am – 4:30pm Saturday: 11am – 3pm (Saturday opening effective from 5 th November 2021)
Re-Creational Facilities	Currently, these remain closed however we look forward to making an announcement at the earliest opportunity once community transmission of COVID-19 is reduced.
Registry/Bursary/Student Affairs	Monday – Thursday: 8:30am – 5:30pm, Friday 8:30am – 4:30pm
Science Laboratories	Open for teaching/learning as required. Please refer to your respective Head of School for details.
Teaching and Learning Activities	For the safety of the campus community, most classes will continue online. Your Head of School will advise you should you have experiential classes on campus.
Wi-fi access on campus	Students will be able to use the Wi-Fi service on campus to access online classes, the learning management system, and library databases to support their learning.

Frequently Asked Questions on the Establishment of the Campus and Hostel Bubble

It is noted that this is only the first phase of re-opening campus facilities. When will the campus be fully opened?

Effective from 18th October 2021 students are welcome to campus, however as the safety of the campus community is our first priority most classes will for the time being continue to be delivered online. If students wish to access the library, wifi network, hang out at the cafeteria, access the computer laboratories, or are required to attend experiential classes they welcome on campus as long as they are fully vaccinated and pass the other screening requirements. We will continue to monitor the prevalence of COVID-19 within the Penang community with a view to opening up recreational facilities and more on campus classes when it is safe to do so.

What should I do if I need to access the campus and/or hostel if I have I have not yet received my vaccination?

All individuals within the campus community are advised to immediately proceed to a Government Vaccination Centre (PPV) to obtain their vaccine. Both Malaysian and foreign citizens may access the Government Vaccination Programme. Alternatively, a number of private hospitals also offer a vaccination service on a payment basis. Details are as follows:

- a. If you have not yet received your first dose of a COVID-19 Vaccine, and have yet to receive an appointment for your first dose, you should walk in to the nearest Vaccination Centre (PPV) with your Student ID Card or your DISTED College Admission Offer Letter. All students and staff are now eligible for walk-in vaccination.
- b. If you have received your first dose, please ensure that you do not miss your appointment for your second dose. Please contact the JKJAV HelpDesk via the MySejahtera App or from <https://vaksincovid.gov.my> if you have not received your appointment for your second dose or for any other related issues.

Who should I check with to ascertain if I have any on campus classes?

Your Head of School will be contact should there be any change to the manner within which your classes are delivered. In most cases classes will continue to be offered online accordingly to the current schedule. Should you wish to meet with your lecturer(s) and/or Head of School please e-mail them for an appointment.

Where can I find the list of Vaccination Centre (PPV) that Accept Walk-in Vaccination?

Those who wish to walk in to get the vaccine at vaccination centres (PPV) are advised to do so before the **CLOSING DATE** in October 2021 as below:

- PPV SPICE Convention Centre
- PPV Tapak Ekspo Seberang Jaya
- PPV Dewan Perda Convention Centre
- PPV Dewan Serbaguna Sg. Bakap

Individuals who miss second dose injection can go to any of the PPVs listed above. Walk-ins are based on a first-come-first-serve basis depending on the capacity in the PPV. For more information, you can search for the nearest PPV here: <https://www.vaksincovid.gov.my/ppv/>

What if I feel unwell while I am on campus?

The College have prepared an Isolation Room in the campus if you are feeling unwell and/or have concerning symptoms while you are on campus. Students will have access to all the relevant diagnostic devices, including a thermometer, Oximeter, and COVID-19 Self-test Kits. For your comfort the Isolation Room has several beds to enable you to have a rest, and a first aid kit.

In addition, we also have a Sick Bay on campus that is to be utilized in instances when you are not feeling well, however your symptoms are not consistent with COVID-19.

Meanwhile, within the hostel we have prepared two Quarantine Rooms, located on a separately secured floor within the hostel facility. If you are experiencing any symptoms (i.e. high temperature/fever, sore throat, headache, flu/cold symptoms) which require you to either be placed under Quarantine, or temporarily be separated from your room-mate(s). We will make necessary arrangements for you to be placed into the Quarantine Room and obtain access to a medical professional.

For further enquiries on the above, you may contact our Student Affairs Office (email at ppa@disted.edu.my) for clarification.

MALAYSIAN STUDENTS

What are the modes of transportation that I can use to return to campus?

You can return to campus with the following modes of transportation:

- a. Drive your own vehicle
- b. Parents / guardians are permitted to send you back to campus with the condition that your parents / guardian are fully vaccinated
- c. By flight

Are you allowed to car-pool with your peers to return to campus?

Yes, with the condition that everyone in the vehicle is fully vaccinated.

Do you still need to obtain a cross-district / state permission letter from the Police (PDRM)?

Effective from 11th October 2021 all fully vaccinated individuals do not require any police authorization to cross state borders.

INTERNATIONAL STUDENTS

As the campus is opening on 18th October 2021 onwards, what should we do if we are still currently in our home country? When should we return to the campus?

Students will be informed of their return in stages. However, classes will predominantly continue to be conducted in online mode until further notice. Meanwhile, should you require any further information our International Student Office would be glad to help you. Please contact them at khlim@disted.edu.my

Which categories of international students are allowed entry into Malaysia?

All existing and new international students, together with all legitimate dependents of international students, **who have received the complete dose(s) of COVID-19 vaccination** are now allowed entry into Malaysia:

All international students and legitimate dependents will have to apply for permission to enter Malaysia via Education Malaysia GlobalServices (EMGS), which is ultimately subject to the approval of the Director-General of the Immigration Department of Malaysia.

What do international students and legitimate dependents need to do prior to their departure should they be allowed to enter Malaysia?

- i. International students and legitimate dependents **must have received the complete dose(s) of COVID-19 vaccination.**
- ii. Apply permission to enter Malaysia (MyTravelPass) via Education Malaysia Global Services (EMGS) system at www.educationmalaysia.gov.my;
- iii. Receive, download and save the Entry Approval Letter (EAL) approved by the Director-General of Immigration (DGI);

- iv. Undergo the RT-PCR COVID-19 swab test **seventy-two (72) hours** before flying to Malaysia with a negative result;
- v. Download the MySejahtera application into own smart phones respectively and complete all the required information three (3) days before arrival;
- vi. Make online payment for the full quarantine charges and COVID-19 swab tests via the MySafeTravel system or the MyQR byMyEG application at www.myeg.gov.my. Then, present the payment slip at the International Entry Point; and
- vii. Present the Entry Approval Letter (EAL) during check-in.

What are the international students' responsibilities during the quarantine period? International students need to do these things:

- a. Take the next swab test(s):
 - i. International Students who **undergo the mandatory 14 days quarantine** will need to take another RT-PCR COVID-19 swab test **on the 10th day of quarantine; and**
 - ii. International students who have to **undergo an extended quarantine for another 7 days** will take another RT-PCR COVID-19 swab test on the 18th day, if necessary.
- b. **Do a health self-assessment every day** using the Home Assessment Tool in the MySejahtera application **through the entire quarantine period from the date of arrival.**

Are costs for the mandatory quarantine fully covered by the Government?

No. All costs, implied or otherwise, including, but not limited to mandatory quarantine throughout the entire process of entry into Malaysia to the end of the quarantine period will have to be fully covered by the student.

What are the estimated costs that international students need to pay?

CHARGES FOR THE COVID-19 SWAB TEST AT THE INTERNATIONAL ENTRY POINT AND MOH FACILITIES	
COVID-19 SWAB TEST	FEE
RT-PCR	RM250.00
QUARANTINE COST	
ACCOMMODATION / OPERATING COST	FEE
Accommodation Cost (RM150.00 / day)	RM2,100.00 (14 days) RM3,150.00 (21 days)
Fixed Charges (Quarantine Station Operations)	RM2,600.00

When does the payment for the COVID-19 Swab Text and Quarantine Costs need to be made?

Full payment for the COVID-19 Swab Text and Quarantine Costs needs to be made online before entering Malaysia. The paymentslip must have presented to the officer on duty at the International Entry Point.

My student visa is expiring in the next few weeks. What should I do?

Kindly email our International Office with your Full Name, Passport No. and Visa Expiry Date so that our team can advise you on the next course of action. There may be a need for you to submit the visa renewal application online. Below are the documents needed:

- Scanned copy of every page of your passport (including blank pages)
- Passport size photo (white background)
- Payment of visa renewal fees (this will be advised by our International Office team)

I have received notification from the University that EMGS has requested my passport for endorsement. However, I am not in Malaysia. Can I courier my passport to my friend in Malaysia?

No. Passports must not be couriered as it is against the law to do so. You can only get endorsements when you are physically in Malaysia. Please contact our International Student Officer at khlim@disted.edu.my , Mr. Kelvin Lim for support.

I have cancelled my student visa or applied for a Special Pass, but am unable to go back to my home country as there is no flight available due to COVID-19 situation. What should I do?

Please provide all evidence and supporting documentation (i.e.: letter from embassy (flight cancellation details). We can check with Immigration Department of Malaysia (JIM) as soon as NRP Phase 2 is lifted and revert to you.

HOSTEL ENTRY PROCEDURES

Procedures for Staff / Students Getting into the Hostel (SPACE)

1. You are required to download the MySejahtera App.
2. You are required to update your Health Status in the MySejahtera App daily prior entering the Hostel.
3. You are required to show the MySejahtera status to the security officers at the entrance at Hostel so they can ascertain that you are both fully vaccinated and have a low risk profile.
4. At the entrance door, it is compulsory for all Staff, Students, Contractors & Visitors to have their body temperature obtained by the security. If this is satisfactory, you will be allowed entry. If your body temperature is above 37.5°C, you will be denied entry and will be asked to visit nearest clinic for medical attention.
5. You are required to wear a mask at all times when outside your unit. Note that double-masking is recommended while you are out of your designated room (e.g. when doing laundry, cooking, or in the student lounge).
6. You are required to practice personal hand hygiene, and coughing and sneezing etiquette at all times while within hostel premise.
7. You are to observe at least 1-metre physical distancing at all times in hostel. Maximum capacity within the common area at any one time (a notice will be posted at the common area):
 - Lobby area = 8 persons
 - Lift = 4 persons
 - Kitchen = 2 persons
 - Laundry = 4 persons
 - Hostel Office = by appointment through email
8. Hand sanitizers are be provided at all glass door entrances on each level.

Are DISTED College shuttle services available?

DISTED College shuttle services are available for Hostel students only on a pre-arranged basis to travel to campus-based classes. For further enquiries, you may contact our Student Affairs Office (email at ppa@disted.edu.my) for clarification

What if I face any technical issues while having my online classes? Please email your request to usradm@mail.disted.edu.my

Alternatively, you can send your request through the Student's Portal at the Maintenance Module.

Are we allowed to check-in to the student hostel accommodation?

Yes, but only for students who are fully vaccinated are able to check-in to the on-campus student accommodation. For further enquiries, you may contact our Student Affairs Office (email at ppa@disted.edu.my) for clarification.

I'm feeling homesick and got depressed while dealing with this pandemic alone with no one by my side. Is there anyone that I can speak to about my mental health?

We continue to provide Mental Health support through Personal e-Counselling to all students during this phase. If you need to talk about your Fear, Anxiety, Stress, Confusion, Isolation, Uncertainty, Depression etc., please speak to our team of professional counsellors for assistance through appointments either by email to ruzanna@disted.edu.my or sending your counseling request through the Student's Portal.

How will I want to know further about the above queries?

For further enquiries on the above, you may contact our Student Affairs Office (email at ppa@disted.edu.my) for clarification.